

**BPAA**  
**Accommodation Booking Form**  
**19<sup>th</sup> – 21<sup>st</sup> October 2023**

*PLEASE ENSURE ALL FIELDS ON THIS FORM ARE COMPLETED & THAT ALL INFORMATION & DETAILS ARE READ CAREFULLY.*

Guest Name(s): \_\_\_\_\_

Adults / Children 14+ years: \_\_\_\_\_ Children (3 to 13 yrs): \_\_\_\_\_ Infants (0 – 2 yrs): \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Preferred Room type: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Credit Card Holder's Name: \_\_\_\_\_

Credit Card Holder's Signature: \_\_\_\_\_ CCV: \_\_\_\_\_

**Arrival Information:**

Estimated arrival time: \_\_\_\_\_

Valid credit card details are required as security to hold this reservation. The full balance is required to be paid on arrival at the property. If the card holder is not the guest being accommodated, a credit card authority form will need to be completed and received prior to arrival. Please contact our Reservations Team on 1800 19 20 20 for a Credit Card Authority Form.

**PLEASE NOTE - By completing this form, you give Mantra Twin Towns Hotel & Apartments permission to hold credit card details on file as security.**

*The accommodation rates are valid for up to 5 days, pre and post the main conference dates.*

Clarification on Relationship:

Mantra Twin Towns Resort and Twin Town Services Club are two completely separate businesses who have built a strong working relationship and continue to work together to identify opportunities to present a seamless resort experience to our respective and mutual guests. All payments made under the authorities of this document will be processed by Mantra Twin Towns Hotel & Apartments via a trust account.

Rates are made available for the above mentioned function and any associated pre / post accommodation. This is a Booking Request Form. Bookings are subject to room and room type availability.

**THIS BOOKING REQUEST FORM IS NOT A CONFIRMATION OF BOOKING.**

A separate confirmation letter will be issued once accommodation has been secured. Deposit, payment, cancellation and refund policy for Mantra Twin Towns Hotel & Apartments is identified below, please be aware there may be variance to terms on function bookings with Twin Towns Service Club.

### Studio Rooms

\* Studio Rooms contain a kitchenette & ensuite. **Breakfast is not included.**

<u>Room Type</u>	<u>Nightly Rate</u>
Studio Room (Up to 2 persons)	\$210.00 per night

### Fully Self Contained Apartments

\* All apartments are fully self-contained. **Breakfast is not included.**

<u>Room Type</u>	<u>Nightly Rate</u>
1 Bedroom (Up to 2 persons)	\$250.00 per night
2 Bedroom (Up to 4 persons)	\$310.00 per night

Apartment rates above are based on the specified number of persons in each room type. An additional person can be accommodated in the 1 and 2 bedroom apartments. Additional guests in Apartments will incur an extra person cost. Extra person cost: \$40.00 per person/per night. Children under 2 years old are free of charge. Beds can be split at an additional cost of \$25.00. Please enquire with Reservations. Two Bedroom Dual Key Apartments are also available, and consists of two interconnecting rooms; a One Bedroom Apartment interconnecting with a Studio Room. Apartment Rates do not include breakfast but breakfast can be purchased at extra cost during your stay. Signatures Restaurant Breakfast vouchers are available and can be purchased in advance at \$30.00 per person from the Hotel Reception desk or \$31.00 per person, direct to the restaurant. Apartments are un-serviced, however a mid-stay clean is provided on bookings of 8 days or more. A starter pack will be provided upon arrival and additional linen and amenity requirements are available at a charge.

#### To send your booking sheet:

Mantra Twin Towns Coolangatta  
Attn: Group Reservations  
PO Box 2020  
Tweed Heads NSW 2485

#### Call to make booking:

5506 6200  
1800 19 2020

#### To email your booking sheet:

twintowns.conf@mantra.com.au

For more information regarding our room types, please visit our website: <https://www.mantra.com.au/queensland/gold-coast/coolangatta/accommodation/resorts/mantra-twin-towns/room-types/>

#### TERMS & CONDITIONS:

##### Security Policy

A valid credit card is required at time of booking to secure accommodation. Full payment is required upon check in at the property.

##### Cancellation Policy

A booking may be cancelled 48 hours prior to arrival without fee. Failure to advise property of cancellation within 48 hours may result in credit card being charged one night's full fee.